

Candidate Evaluation Form

Candidate Name		Interviewer	
Position Title	<i>Nursing Home Administrator</i>	Interview Date	
Desired Salary		Interview Start Time	
Available Start Date		Interview End Time	

Rating Scale Responses	Interviewer Recommendation
<ol style="list-style-type: none"> 1. No answer 2. Does not meet expectations 3. Meets expectations 4. Exceeds expectations 5. Outstanding <p>Total Score: _____</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Hire <input type="checkbox"/> Needs additional interview <input type="checkbox"/> Possible fit for different position <input type="checkbox"/> Do not hire but keep on file <input type="checkbox"/> Do not hire <p>Comments:</p>

Questions	Rating	Notes
How have your past experiences prepared you to manage a nursing home?		
What are some key areas that you prioritize when managing finances?		

How do you ensure compliance with state and federal regulations?		
What initial actions would you take if you noticed that nurse turnover rates were increasing?		
Tell me about a new initiative you created that helped improve resident care and satisfaction.		
What strategies do you use to promote a positive and inclusive environment for staff and residents?		
What would you do if an ombudsman visited your facility to conduct an investigation?		
Additional Questions:		