

Candidate Evaluation Form

Candidate Name		Interviewer	
Position Title	<i>Nursing Supervisor</i>	Interview Date	
Desired Salary		Interview Start Time	
Available Start Date		Interview End Time	

Rating Scale Responses	Interviewer Recommendation
<ol style="list-style-type: none"> 1. No answer 2. Does not meet expectations 3. Meets expectations 4. Exceeds expectations 5. Outstanding <p>Total Score: _____</p>	<p> <input type="checkbox"/> Hire <input type="checkbox"/> Needs additional interview <input type="checkbox"/> Possible fit for different position <input type="checkbox"/> Do not hire but keep on file <input type="checkbox"/> Do not hire </p> <p>Comments:</p>

Questions	Rating	Notes
What makes you the best nursing supervisor for our team?		
What factors do you consider when creating patient assignments?		
How comfortable are you with providing direct patient care when necessary?		

Questions	Rating	Notes
Tell me about a time when you contributed to a policy development that helped improve patient care.		
What would you do to help resolve a conflict between two nurses on your team?		
Tell me about a time you had to manage patient assignments when your unit was short-staffed.		
If a nurse on the floor was underperforming, what would you do?		
Additional Questions:		