

## Candidate Evaluation Form

Candidate Name		Interviewer	
Position Title	<i>Healthcare Administrator</i>	Interview Date	
Desired Salary		Interview Start Time	
Available Start Date		Interview End Time	

Rating Scale Responses	Interviewer Recommendation
<ol style="list-style-type: none"> <li>1. No answer</li> <li>2. Does not meet expectations</li> <li>3. Meets expectations</li> <li>4. Exceeds expectations</li> <li>5. Outstanding</li> </ol> <p>Total Score: _____</p>	<p> <input type="checkbox"/> Hire  <input type="checkbox"/> Needs additional interview  <input type="checkbox"/> Possible fit for different position  <input type="checkbox"/> Do not hire but keep on file  <input type="checkbox"/> Do not hire                 </p> <p>Comments:</p>

Questions	Rating	Notes
What leadership theory best matches your style, and why?		
How would the people who report to you describe your management style?		
Describe a time when you led an organization-wide strategic		

change initiative. How did you work through challenges?		
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<b>Questions</b>	<b>Rating</b>	<b>Notes</b>
How have you used clinical information to understand and solve operational or financial problems?		
How do you make sure your facility delivers exceptional, world-class care to its patients?		
How do you promote employee wellness within your teams?		
What's the most important issue facing professionals in healthcare administration?		
<b>Additional Questions:</b>		